



THE LIGHTED CHALICE

UNITARIAN UNIVERSALIST CHURCH, WEST LAFAYETTE INDIANA

JUNE 2010

A MONTH OF SUNDAYS

Sunday Service at 10:30 am Childcare Available.

JUNE 6

“The Care and Feeding of Ministers”

Worship Leader:

Rev. Dr. Marlene Walker

Worship Associate: Kat Braz

Pianist: Jo Ann Mullen

Sound: Steve Koehler

You have called a new minister! Congratulations! In September Rev. Charlie Davis will arrive to begin a new chapter in the history of the ministry of this congregation. In many ways it is the beginning of a dance that you will do together. So what are steps in this dance of ministry, how does a congregation care for and feed its ministry so it can grow and thrive? Come find out.

JUNE 13

“Oh, The Places You’ll Go!”

Worship Leader:

Rev. Dr. Marlene Walker

Worship Associate: Janice Thiel

Pianist: Shellie Johnson

Sound: Dan Lybrook

“Congratulations! Today is your day! You’re off to Great Places! You’re off and away! You have brains in your head. You have feet in your shoes. You can steer yourself any direction you choose.” During times of uncertainty and transition it is easy and even reasonable to take these words of Dr. Seuss, Theodore Geisel, who was a fellow Unitarian Universalist, to heart. In a time of change it makes sense to look ahead to the opportunities and possibilities —“to the places we’ll go.”

JUNE 20

“The Wave Not The Water”

Rev. Dr. Marlene Walker

Worship Associate: Janice Thiel

Pianist: Shellie Johnson

Sound: Mike Marsh

It is never easy to say goodbye. It is especially not easy to say goodbye to a community of people I have come to minister with, to love and care for. On this my last Sunday as your interim minister we will do the important work of saying goodbye and we will celebrate the work we have done together.

JUNE 27

“Wisdom Well: Drawing From Spiritual Sources”

Worship Leader: Kat Braz

Worship Associate:

Dianna Poindexter

Pianist: Kaye McSpadden

Sound: Dan Noland

As Unitarian Universalists we draw from many sources: wisdom from the world’s religions, Jewish and Christian teachings, words and deeds of prophetic women and men, humanist teachings, and spiritual teachings of earth-centered traditions. We are often inspired and influenced by books which impact our thoughts about spirituality. A few members and friends of the congregation have prepared some “words of wisdom” to share with us from books which have impacted their lives. Come join us!

MINISTER’S MUSINGS

This newsletter column is my last as your interim minister so, the time has come, the time to say goodbye. Goodbyes do not come easy to most of us. We tend to find a myriad of ways to avoid them. Like the Paul Simon song we at times just “slip out the back, hop on the bus, make a new plan, or just drop off the key.” These are not very good ways to say goodbye; actually, they are ways to avoid the hard work of saying goodbye. Saying goodbye well is important, because unlike the song, there are lots of things to discuss in saying goodbye – like the work we have done together, the things we have learned from each other and how we have changed because we have journeyed together for a time.

Another reason why saying goodbye well is so very important is that when we do not say goodbye well it makes it that much harder to say hello well. This is so important in the work of interim ministry. We begin our work by knowing and being clear that our hello includes embedded within it a goodbye. We enter into the life of a congregation in the intensity of transition between ministers knowing that the day will come when we leave to make room for the minister you have called to be your settled minister. So the final important task of an interim minister is to say goodbye, to leave, really leave, so that you can begin the very important task of saying hello to your next minister.

So this month is a month of saying goodbyes – me to you and you to me – and at the end I will leave, I will no longer be your minister and that is the way it should be. That was the whole point in the first place.

I will of course miss you and carry a part of you with me in my heart. You have done good work, very good work, these past two years and I know I leave you ready to take the next steps with Rev. Charlie as you bring the congregation you have envisioned into reality. You are ready to move forward, as we say in the interim ministry world, with “anticipation and zest.”

June 20th will be my last Sunday service and we will have a wonderful celebration following the service to bring the interim ministry, the transition time to an end. Please plan on coming and celebrating all that you have accomplished. And to say goodbye!

All My Blessings,
Marlene

SUNDAY MORNING FORUM

Sunday Morning Forum meets at 9:00 am in Rm. 101/103. Please use the back entrance to the building by the red mailbox nearest the offices (south side of the building near the playground). Everyone is welcome! Childcare is provided. Forum Co-chairs are Professors Jim Anderson and Martin Patchen.

- June 6: Loring F. Nies, Purdue Prof. of Civil Engineering: *Solar and Wind Power*
- June 13: Frederick Tom Sparrow, Purdue Prof. Emeritus, The Energy Center at Discovery Park: *Coal Technology*
- June 20: Wallace Tyner, Purdue Professor of Agricultural Economics: *Global Impacts of Biofuels*
- June 27: Audeen Fentiman, Purdue Associate Dean of Engineering for Graduate Engineering and Interdisciplinary Studies, and Prof. of Nuclear Engineering: *Nuclear Energy*

BOARD OF TRUSTEES

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Interim Minister

Rev. Dr. Marlene Walker
revmwalker@mac.com

Director of Religious Education

Open

Administrative Assistant

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uuc@uulafayette.org

Choir Director

Denise Gilliland
gillilandchoir@gmail.com

Pianist

Shellie Johnson
shelliekjk@gmail.com

July 2010 Newsletter Deadline:

Tuesday, June 15, 5:00 p.m.

Articles received after that time
will be in the August issue.

E-mail to uuc@uulafayette.org
with "Newsletter" in subject box
or place items in

Admin. Assistant mailbox, Room 106

From the board president

The Board met May 18 at 6:30 p.m. A feature of discussion was the presentation from the Personnel Committee of a new Personnel Policy. This had been presented at the previous board meeting, and sent back for some minor revisions to holiday and parental leave provisions. These provisions having been changed, the board voted to approve this as our policy. Comments were also made about the need to gather past policies and go through them to see what else needs to be updated, or perhaps eliminated – a number of our policies date back to the previous building and some of them may not apply at all anymore. We will proceed to do this in the coming year. All policies, current and past, will be gathered into a manual, which will be available for anyone wishing to read a real page-turner. The newly amended bylaws have been printed and will also be available in the office.

The annual report of the Congregation is being reviewed by the Board and will soon be posted to our website in .pdf format for anyone wishing to download it or read it online. The new bylaws will also become available online, and a quarterly budget report may also be posted.

The treasurer's report showed that the budget is so far running about where it should be, although cash flow remains tight – if you can manage it, monthly or even quarterly payments of your annual pledge would help with this. The Board voted to use cash from the Capital Fund to pay for recent boiler repairs.

The Ministerial Search Committee reported that they are winding up, and by now have probably had their final meeting. The thanks of the Board and the entire Congregation are due to this hard-working group.

New members were welcomed to the Board; they will be in place as of the June meeting. Plans were begun for the installation of our new minister.

Our final piece of business was not so pleasant, as we discussed and voted to accept Jeffrey Bauer's letter of resignation as of the date of the meeting, although Jeffrey is due and will receive pay for about a month's vacation. The Board will begin planning immediately to first, see if there is an experienced Director of Religious Education available to accept an interim appointment, and second, begin the search for a new permanent DRE. We noted that the salary already in place for this position was above average, and will enable us to recruit some good candidates.

My term as President has come almost to an end, though I remain on the Board as Past President for the next year. Mary Finley will succeed as President, and I know she will do a better job than I have done. I hope I've at least managed to maintain good communication with the Congregation, and that I am not leaving too much of a shambles for Mary to clean up. Thanks to all for bearing with me during these very interesting times.

Eric Thiel
Board President

The next **Board Meeting** takes place on **Tuesday June 15** at 6:30 pm in 101/103. Members are welcome to attend.

Unitarian Universalist Church
333 Meridian Street
West Lafayette IN 47906
Phone: 765.743.8812
email: uuc@uulafayette.org
web page: <http://uulafayette.org>

Office Hours: Monday-Friday
9:00 am—5:00 pm
Please call ahead for appointments

Webspinner: Eric Thiel
uucwebspinner@yahoo.com



RELIGIOUS EDUCATION
SUMMER SCHEDULE

Religious Education classes will begin on June 6. There will be no R.E. classes on Memorial Day, although nursery care will be available. Classes will consist of the following:

Fun with Dr. Seuss—This class is for those students in pre-school through those going into fifth grade. Each Sunday the class will read a different Dr. Seuss story and then look at the theme of the book as it relates to some of our UU values.

Discussion Topics—This class is for those students going into sixth grade through those going into twelfth grade. The students will discuss a variety of topics such as Green Sanctuary, Welcoming Congregation, Standardized Testing, and others.

The summer R.E. classes will continue through August 8. There will be no R.E. on the Fourth of July.

The All-Church Fire Drill, previously scheduled for June, has been cancelled until the fall. Thank you.

Kathy Coder
Religious Education Committee

WISDOM WELL: DRAWING
FROM SPIRITUAL SOURCES

As Unitarian Universalists we draw from many sources: wisdom from the world's religions, Jewish and Christian teachings, words and deeds of prophetic women and men, humanist teachings, and spiritual teachings of earth-centered traditions. We are often inspired and influenced by books which impact our thoughts about spirituality.

Is there a particular book which has enhanced your spiritual growth? Would you like to participate in an upcoming service (June 27) by speaking for a few minutes about the way in which a book has influenced you and perhaps share a reading from that book? If you do not wish to actually speak at the service, perhaps you would like to write your thoughts and a reading to be included in the service.

The Worship Committee looks forward to talking with you if you think you might be interested. Please contact Kat Braz.

Dianna Poindexter

Worship Committee Chairperson

CHOIR & House Band
SUMMER SCHEDULE

The last spring *Choir rehearsal* is Wednesday June 16 at 7:00 pm, in preparation for Rev. Walker's last Sunday Service June 20, 2010. Choir then reconvenes in the fall, date to be announced.

The *Unitarian Universalist Church House Band* is on hiatus for June and July, with rehearsals beginning again in August on the first and third Thursdays at 7:30 pm.

WELCOME

NEW BOARD MEMBERS

- Suzan Windnagel, Board Chair-Elect
- Dorothy Hughes, Trustee
- Bill Kannel, Treasurer
- Janice Kritchevsky, Endowment
- Christine Schertz, Nominating
- Kirsten Reynolds continues as Assistant Treasurer

Many thanks to departing Board Members for their dedicated service:

- Fritz Smith, Past Board President
- Janice Kritchevsky, Treasurer
- Marty Becker, Trustee

GENERAL ASSEMBLY

Ever wonder what happens when several thousand Unitarian Universalists get together? Wonder no more. . . experience the energy, the ideas, and the enthusiasm for yourself! Travel with your fellow UU Church members, Mary Finley, Beth Garretson, Dagmar Murray, Linda Prokopy, Christine Schertz, Suzan Windnagel, and Rev. Dr. Marlene Walker, to Minneapolis June 23-27 to the General Assembly (GA) of the Unitarian Universalist Association (UUA). Contact Christine Schertz or Linda Prokopy for further information.

FUTURE UUA GENERAL ASSEMBLIES

- June 22-26: 2011 Charlotte, NC
- June 20-24: 2012 Phoenix, AZ
- June 19-23: 2013 Louisville, KY
- June 25-29: 2014 Providence, RI

UNDER OUR ROOF



Martha Gipson will have knee surgery on June 2 in Indianapolis. If you would like to help support Martha during her recovery time, please email or talk with a member of the Pastoral Care Group.

Herschel and Virginia Lewis are celebrating their first great grandchild! **Michael Gerade Sotolongo** was born May 5 in Indianapolis and is the son of their **granddaughter, Kollin**.

Rev. Dr. Marlene Walker and Gloria Perez are celebrating their newest grandson, **Matthew Garrett Petravicz**, born to **daughter Valerie & Garrett Petravicz**, May 14 in Rockton, IL.

Nina Kirkpatrick's son, Joel Presti, is now Assistant Director of Admissions at Oberlin College. He is responsible for recruitment of foreign students. Congratulations!

Congratulations to **Cheryl and Gary Fowler** who recently celebrated their 25th wedding anniversary!

If you would like to share a personal milestone, joy, sorrow or illness in the "Under Our Roof" column, or seek further information regarding an announcement posted in this column, please contact Cheryl Fowler, Chairperson, Pastoral Care Committee.

Cheryl Fowler,
Chair, Pastoral Care Group

SUNDAY VOLUNTEERS: GREETERS, NEWCOMERS' TABLE, COFFEE MINISTRY

JUNE 6

- **Greeters:** Ed and Kathy Bowen, Dagmar Murray
- **Newcomers' Table:** Dagmar Murray
- **Sanctuary Preparation:** Nina Kirkpatrick
- **Coffee Ministry:** Mary Ann Foley

JUNE 13

- **Greeters:** Kim Harden, Rick Irvine, Jackie Sloss
- **Newcomers' Table:** Kim Harden
- **Sanctuary Preparation:** Nina Kirkpatrick
- **Coffee Ministry:** Mary Ann Foley

JUNE 20

- **Greeters:** Beth and Chris Garretson, Amy French
- **Newcomers' Table:** Amy French
- **Sanctuary Preparation:** Nina Kirkpatrick
- **Coffee Ministry:** Mary Ann Foley

JUNE 27

- **Greeters:** Dorothy Hughes, Kirsten Reynolds, Suzan Windnagel
- **Newcomers' Table:** Suzan Windnagel
- **Sanctuary Preparation:** Nina Kirkpatrick
- **Coffee Ministry:** Mary Ann Foley



June
Calendar Highlights



- 1 Tuesday, **Program Council**, 6:30 pm, 101/103
- 2 Wednesday, **Newsletter Folding & Mailing**, 10:00 am (101/103)
UU Principles, 12:00 noon (106)
- 3 Thursday, **Dinner @MCL** 5:40 pm
- 5 Saturday, **Goodwill Clothing Drive Drop Off**, 9:00 am-3:00 pm; *volunteers available on today only* to help carry items into church (you may leave clothing items in the Upper Room of the Fellowship Hall on weekdays prior to this date)
- 6 Sunday, **Magazine Exchange** (Library)
Social Justice Summer Film Series 6:00 pm (101/103): *"Generation Zero" is based on the book The Fourth Turning*
- 7 Monday, **Writers' Group**, 1:30 pm (106)
UU Principles, 6:30 pm (102)
- 8 Wednesday, **Goodwill Clothing Drive Pick-Up**
UU Principles, 12:00 pm (106)
- 10 Thursday, **Membership Committee** 7:00 pm (212)
- 15 Tuesday, **NEWSLETTER DEADLINE** 5:00 pm
Board Meeting 6:30 pm (101/103)
- 16 **Choir; last rehearsal until fall**, 7:00 pm (S)
- 17 Thursday, **League of Women Voters** 12:00 (FH)
Worship Committee 5:30 pm (106)
Dinner @MCL 5:40 pm
- 20 **Sunday Worship, 10:30 am; Rev. Walker's last sermon here. Reception to follow in Fellowship Hall**
- 21 Monday, **Summer Solstice**
- 27 **POTLUCK** (FH) immediately following service!
- 30 **Newsletter Folding & Mailing**, 10:00 am (101/103)

This is June, the month of grass and leaves...already the aspens are trembling again, and a new summer is offered me...

Henry David Thoreau, Journal, June 6, 1857.



Visit www.uulafayette.org, and select "Calendar" for a complete listing of all activities taking place at our church. Check our FACEBOOK page—"Unitarian Universalist Church, West Lafayette" to see up-to-date listings of special activities.

UPDATE FROM THE MEMBERSHIP COMMITTEE

MEMBERSHIP COMMITTEE VISION 2010

The Membership Committee's vision for 2010 is *to nurture and support members through all stages of their membership journey*. As a part of this vision we would like to encourage the entire church to participate in growing and sustaining our congregation.

Please remember to wear your nametag at church on Sundays—it helps us all get to know each other! The colored dots on the nametags represent your "neighborhood" – find someone with the same colored dot that you have – they should live somewhere near you! If you don't have a dot by your nametag, please see Cheryl Fowler, Chairperson of the Neighborhood Groups Committee.

Please
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WELCOME NEW MEMBERS!

coming six new members to our congregation: Frank and Laura Helms, Beth Hoffmann, and Denise Laussade, as of April 10, 2010. Also, Sergey Savinov and Gabriela Weaver as of April 22, 2010. Biographies of all church members will appear in upcoming newsletters, and their photos on the membership bulletin board.

We feature biographies of recent members Denise Laussade and Christine Schertz in this June issue of the newsletter. Enjoy!

Linda Prokopy
Membership Chairperson

The Membership Committee is composing biographies of EVERY church member! These biographies will be placed on the Membership bulletin board for a month and will be published in the newsletter. As new biographies are added to the membership board, old biographies will be "archived" in a scrapbook in the library. New members will be a priority for biographies so we can get to know our newest congregants quickly. Concurrent with publishing biographies of new members, we'll also be publishing biographies of "old" members. The membership committee has volunteered to have their biographies written first, after which we'll be randomly selecting members from the church database for biographies. Many thanks to Josh Prokopy for writing these biographies!

Denise Laussade



Denise was raised without any religious tradition. She has attended United Methodist churches off and on over the years, but mostly because she knew people who went there. It was not a faith to which she had any real connection. When she found the UU church she also found a spiritual home and a place where both the theology and the culture were more in tune with her beliefs.

She moved to West Lafayette in 2006 to be the Director of the Office of Treasury Operations at Purdue. Over the years she has lived in six different states – including Texas, New York, and Montana – and also spent time in Switzerland and France. She speaks fluent French and loves the culture and food of that country.

Denise has two children – Layton, who is almost 15 and is mostly interested in video games, and Ariel, who is 13 and is an aspiring actress and singer. She loves being with them, but is also on the board of directors for the Civic Theatre and enjoys spending time with friends, entertaining, and having meaningful conversations with people.

While she has not previously volunteered at this or any other church, she has more than 15 years of experience working with nonprofit organizations. She holds a BA in Quantitative Management Science from the University of Houston and an MBA from Pace University in New York.

Christine Schertz

Christine was raised Catholic but realized by the time she was ten that it wasn't for her. Studying chemistry in college only reinforced her natural tendency to question what she had been taught to believe. When she and her husband, Derrick, decided that they wanted a religious education for their children Christine took a quiz on belief.net to find out which religion best matched her beliefs. Unitarian Universalism was second highest on the list.



Christine started attending the church in the fall of 2006. The first sermon she heard was actually a PowerPoint presentation, but several church members assured her that "not all the sermons are like that." She took their advice and gave us another try. After that she quickly became involved in church life. She even joined the Transition Team for the move to our new building on Meridian Street, and ended up playing a prominent role in overseeing the move.

Christine appreciates the friendship and fellowship she has found at the church, and the willingness of our members to pitch in and help when there's a need. Still, despite her involvement in the Transition Team and the sense of community she's found at church, it wasn't until after taking a particularly good adult RE class on Circles of Spirituality that she decided to become a member herself.

Christine has a Ph.D. in Chemistry from Purdue. She spent two years working for Eli Lilly in Indianapolis before returning to West Lafayette in 2000 for a job at the Purdue Research Park. She has since left that position to become a full time mom to her two children, Katherine (6) and Michael (4). The Schertz family lives a few short blocks from the church on Salisbury Street in a house that they share with their dog, Scooter.



THE SOCIAL JUSTICE COMMITTEE will next meet tba. All are welcome. Jean Tyner, Social Justice Committee Chairperson

SOCIAL JUSTICE SPONSORED EVENTS

GOODWILL CLOTHING DRIVE!

Our **GOODWILL CLOTHING DRIVE DROP-OFF DATE IS SATURDAY, JUNE 5, 9 AM—3 PM.** People will be at church to assist in receiving clothing and help carry bags *on this date only—clothing dropped off on any other date should be taken directly into the Fellowship Hall.* (Clothes are also presently being collected in the upper room of the Fellowship Hall through Monday, June 7). As you begin to clean out your closets in preparation for this annual event, please be reminded that *for every bag of clothing donated, we receive a \$5 voucher which is redeemable at a Goodwill store.* The vouchers are given to the Women’s Shelter, Cary Home, LUM, and Family Promise. Volunteers are still needed to help with this endeavor, for two-hour shifts. Susanne McConville will have a volunteer sign-up sheet at church at the office entrance on the hallway desk, and in the narthex by this Sunday.

CHANGE FOR CHANGE

Coins collected on Sunday mornings in May and June as part of our Change for Change program will go to *Planned Parenthood* of Indiana (designated for the Lafayette Health Center) as part of our 2010 effort to support local health care organizations. Please give generously to support this organization that works "to improve women’s health and safety, prevent unintended pregnancies, and advance the right and ability of individuals and families to make informed and responsible choices." *Linda Prokopy, Social Justice Committee.*

OUTFEST

Our church participates in *OUTfest* each year. This festival in downtown Lafayette is in support of the GLBT community. This year’s date is August 21. If you can help with the UU booth, please contact Joan Marshall, Kaye McSpadden or Jean Tyner.

FAMILY PROMISE

Our church supported Our Saviour Lutheran Church from May 2-9 as we hosted seven clients in the Family Promise program. While OSLC is responsible for the majority of the weekly tasks, they are very grateful for the volunteers from the UU who fill many of the shifts. We would like to acknowledge all those who volunteered to help during May: Ellen Phelps, Suzan Windnagel, Josh Prokopy, Kaye McSpadden, Ruth Ann Ferris, Kathy Schroth, Beverly Seese, Jean Tyner, Amy French, Della Willmann, and Jackie Sloss. Thank you! Because Family Promise is an interfaith effort, we have the opportunity to work with many other churches in town. I am very proud that the UU is represented in this important program serving the needs of people in crisis. I plan to step down as the UU coordinator at the end of this year after serving for two years (though I will continue as a volunteer), but I hope that we will continue to be a support congregation. If you are willing to coordinate Family Promise for our church, please let me know (jeantynes@comcast.net) so that I can begin to show you “the ropes.” It isn’t a difficult task, and you will enjoy working with the OSLC coordinators very much, I promise!

Jean Tyner, Social Justice Chairperson.

LAFAYETTE URBAN MINISTRY

Campaign for the Future. LUM has kicked off their Campaign for the Future earlier this year. The campaign will fund twelve new programs, including Achieve!, a program to help 50 Lafayette Jeff High School students at risk of dropping out to stay in school until graduation.

The new *LUM Youth Program Center* (LUM's old building) is also funded from this campaign. The campaign is currently at 75% (2.1M) of its \$2.8M goal. All twelve new programs are listed in the LUM newsletter, which can be viewed from their website (<http://www.lafayetteurbanministry.org>).

New Opportunity Fund. At the last board meeting, LUM announced a new fund, the New Opportunity Fund. This fund is designed to help homeless shelter guests get off the street, out of the shelter, and into more long-term independent living arrangements. One of the board of directors members described this new fund as "based on opportunity, rather than need" (as the Central Emergency Fund is). LUM currently has a general fund and the CEF, so the NOF will be their third operating fund.

Benefit Concert for LUM Camp. LUM is having a benefit concert to raise money to help send the kids of LUM client families to their week-long summer camp. The New Apostolic Church National Youth Choir is performing a concert entitled "Heritage with Soul" at the Elliot Hall of Music, on July 11 at 7:00 pm. Tickets are \$10, \$5 for seniors and children 12 and under - all proceeds will benefit LUM camp. If you would like to receive additional information, please contact Beckie Mills at 574-239-1974 or beckie.mills@bakerd.com.

Income Tax Return Preparation. This tax season 50 LUM volunteers helped 1,131 low-income working households to receive \$2,101,309 in state and federal income tax returns. Not only is LUM's tax preparation program important for those they serve, it's important for our local economy, too!

Volunteers needed! LUM is in need of several volunteer receptionists to work one afternoon each week. You must enjoy a busy office environment and be comfortable directing a multi-line phone system. Contact Sylvia Mohler at 423-2691.

*Rick Irvine
Social Justice Committee*

SOCIAL JUSTICE SUMMER FILM SERIES: "GENERATION ZERO"

SUNDAY, JUNE 6 AT 6:00 PM IN 101/103

We showed Michael Moore's "Capitalism: A Love Story." Now you can see a different perspective on the financial meltdown crisis on Sunday, June 6 at 6:00 pm. "Generation Zero" is based from the book "The Fourth Turning." It looks at the four different generations often found between major cataclysmic crises, from the Revolutionary War to the Civil War, to the Great Depression, and now to our latest crisis, the financial meltdown of September, 2008. "Generation Zero" examines some of these generational traits, particularly those of the baby boomer generation.

COMMITTEE AND GROUP NEWS

UU CHURCH LAFAYETTE RELAY FOR LIFE TEAM

UPDATE If you, a family member or friend has had cancer, or if you are a cancer survivor, you deserve recognition—please join UU's Fight Against Cancer and participate in the Survivors' Lap and Reception Friday evening, June 25. All are welcome to join our team! *Come have fun while remembering those we have lost to cancer, and to honor those who have survived the battle.* If you wish to make a donation via the team website, see http://main.acsevents.org/site/TR/RelayForLife/RFLFY10GL?team_id=719077&pg=team&fr_id=21611. A collection container will be in the church narthex for those who wish to donate to this fund raising endeavor. Please contact Christine Reynolds with questions.

UU ANNUAL CHURCH RETREAT OCTOBER 15, 16, 17 It's already time to begin planning for our annual fall church retreat, which will take place at Ross Park on the Wabash the weekend of *October 15-17*. The A-frame has been reserved for over-night, and camping spaces are available as well. More information will follow as the time approaches. Many thanks to Lisa Pantea, continuing coordinator for Retreat and the Annual Picnic. If you'd like to be involved in planning any aspect of the retreat, particularly food preparation and serving for retreat, please contact Lisa. Thank you in advance for helping with these events!

FURNITURE PLACEMENT BEFORE AND AFTER MEETINGS IN THE FELLOWSHIP HALL AND 101/103

This is a reminder that when groups are meeting in either the Fellowship Hall or 101/103, tables and chairs must be put away so that the rooms can be easily cleaned by custodial staff. It is acceptable to leave 4 tables out in the Fellowship Hall. Remaining chairs and tables should be stored in the large closet in Fellowship Hall. Chairs in 101/103 should be stacked against the row of windows facing the air conditioners outside. Please do not leave tables outdoors for any length of time after events are over. Thank you. *The Building Committee*

BUILDING COMMITTEE AUDIOVISUAL SURVEY

Our church uses an LCD projection system for several functions - from Forums, to special events, services and more. *A unique opportunity has presented itself from a generous congregant who has offered to purchase a system for the church's use.* Some suggested uses by the donor are: ability to give PowerPoint presentations at Forum, play movies/DVDs for special events, play high-quality audio and perhaps live instruments. As we would like to have a system that is as flexible as possible to cover our primary needs, Larry Guentert and the Building Committee would like your input on what you think would be the most useful for the church's audiovisual needs. An Audiovisual Survey was sent out from the UU Church to the All-Church Mailing List Tuesday, May 4. Please take a moment to answer a few questions regarding your A/V preferences, and return the form via e-mail. Thank you.

WEST LAFAYETTE SAME-DAY TRASH AND RECYCLING

PICK UP! We have a new recycling and garbage pick-up schedule. Each **Thursday**, the city will pick up both trash and recycling on Meridian Street. It is no longer necessary to separate/sort recyclables either. Brush pick up will still take place each Friday.

THE LEAGUE OF WOMEN VOTERS OF GREATER LAFAYETTE BROWN BAG LUNCH SERIES

We meet the third Thursday of each month, next on June 17, in the Fellowship Hall at the Unitarian Universalist Church, 333 Meridian Street, West Lafayette IN. Enter the building near the playground. ALL ARE WELCOME!

ADMINISTRATIVE ASSISTANT: HER RESPONSIBILITIES TO US AND OUR RESPONSIBILITY TO HER

Karin Bergman is our Administrative Assistant. As many of you are aware Karin is in the office forty hours each week, and those forty hours are completely consumed by her assigned tasks. She is a hub for church activities, a point of first contact, a scheduler, a resource, and an assistant to the professional staff.

While it may seem a simple thing to ask her to take on an additional task for any one of us, we all need to be aware that Karin's work time is consumed fulfilling the major functions we ask of her. Photocopying is a good example of a task that Karin is often asked to do, but it is not one of her responsibilities. Congregation members and friends are always allowed and encouraged to make church-related copies by themselves. Instructions for use of the copier, along with the instruction booklet that came with the copier, are on the shelf above the copier.

For a glimpse of how Karin's time is spent, a condensed list from the Administrative Assistant Job Responsibilities document is included below. If you need assistance with a task that is on this list, please contact Karin with as much advance notice as possible.

If you have a request that you are uncertain about, please contact the Personnel Committee: Rosemary Leary, Janice Kritchewsky, Lynn Richardson, and Dianna Poindexter.

The expansion of the Administrative Assistant position to full time has enhanced the capacity of this congregation to handle our expanded facility and increased activity. We're glad to have Karin with us! In closing, we'd like to thank Karin for her steady work during a complicated transition and express our gratitude for all the heart she puts into her work.

MAJOR RESPONSIBILITIES:

RECEPTIONIST: greets visitors to the church; answers the door and telephone; directs visitors and callers to the appropriate location or staff, and handles routine inquiries.

OFFICE ADMINISTRATION: oversees church files and records; within guidelines of approved budget, arranges for purchase, use and maintenance of office machinery, computers and office furniture; assists with assigning church space and equipment for regular and special needs; prepares Calendar of Events and schedules space utilization for meeting needs; ensures that policies, procedures, and custodial coverage are provided for all church and outside group activities; maintains a notebook of all current policies and procedures; works with Building Maintenance and Exteriors Chairpersons in establishing routine annual maintenance schedules, and emergency repairs; maintains a seasonal calendar of property and building care; keeps current all existing policies on space, keys, custodial time. Obtains estimates on competitive contracts; contacts repair reps as appropriate; creates and maintains an inventory of all church property and equipment; coordinates process for Sunday Lock-up; maintains operations manuals; maintains Crisis Center Directory; coordinates volunteer activities including handling of paper and other recycling as needed; orders supplies; insures a paper trail for billing matters.

DATABASE MANAGEMENT: responsible for data entry and maintenance of the electronic file containing information of members, friends and visitors of the church; includes maintaining an accurate mailing list, updates Church Directory, Neighborhood Network Key Contacts, Newsletter Recipients, RE Database, hymn log database as interest exists.

DESKTOP PUBLISHING: responsible for producing most of the church's publications, including the weekly order of service with inserts, large-print order of service and text versions for the Minister; assists with production of Annual Report, Board of Directors Manuals, Staff Handbooks and miscellaneous other projects as assigned by Board of Directors; principle editor, including layout and graphics, for *The Lighted Chalice Newsletter*, printing, photocopying, folding and working with volunteers who help with mailing preparation, and knowledge of bulk-mail procedures.

STAFF AND CONGREGATIONAL SUPPORT: provides administrative and/or clerical support to the Minister and other staff as necessary; maintains computer and hard copy files of Church Board minutes, annual reports, etc.; prepares mailings to members and committees, as requested by staff or by Board of Trustees.

Dianna Poindexter, Personnel Committee



THE SEVEN PRINCIPLES OF UNITARIAN UNIVERSALISM

We affirm and promote:

1. The inherent worth and dignity of every person
2. Justice, equity and compassion in human relations
3. Acceptance of one another and encouragement of spiritual growth in our congregations
4. A free and responsible search for truth and meaning
5. The right of conscience and the use of the democratic process within our congregations and in society at large
6. The goal of world community with peace, liberty, and justice for all
7. Respect for the interdependent web of all existence of which we are a part

Our Covenant

Love is the spirit
of this church
and service
is its law.

This is our covenant:
to dwell together
in peace,
to seek the truth
in love,
and to help
one another.

Our Mission Statement

The Unitarian Universalist Church
is a nurturing religious community
that celebrates diverse beliefs
and encourages spiritual growth
through lifelong learning.

Guided by our
Unitarian Universalist Principles,
we support each other
in our life journeys and
work toward social justice
in the local and world communities.